**Minutes of Croft Community School PTA**

**Date of meeting -14th October 2019**

**Present**

V. Elcock, M. Thomas, L. Camfield, S. Doyle, A. Smithson, J. Hawthorne, R. Keaney, S. McDonald, Nicole Denham

**Apologies**

T. Loake, G. Wilson, M. Corpe, P. Cains, L. Walton, M. Lamb, L. Davis

**Last meeting follow up**

* Minutes of the last meeting were read and accepted – All.
* Since the last meeting L.Camfield is still waiting on her photo ID to come through to continue with her application to take on the treasurer role.
* T. Loake is awaiting bank details from J. Hawthorn to transfer the £140 raised from the Great North Run.
* The go ahead has been given to order a portable printer and ink/paper pack from Jessops at £133.99. J. Hawthorn is going to place this order on our behalf.

**Welcome**

* M. Thomas welcomed everyone and advised this meeting was to discuss the final arrangements and times for the upcoming Halloween disco.
* We now have 5 new PTA members which is great to see.

**Events**

The discussion of the upcoming disco included the following;

* A Halloween disco and fancy dress dress non uniform day will take place on 24th October.

The times we decided on were 1.30pm – 3pm for Primary students and 3pm – 5.30pm for secondary school students.

* We will be selling refreshments of hot dogs at 50p, (R. Keaney has kindly offered to get these) and juice and crisps at 50p for the bundle (A. Smithson has kindly offered to get these) Both will be reimbursed by the PTA via a cheque from J. Hawthorn.
* The Disco DJ will organise party games for the children and M. Thomas will get some small sweet bags as prizes, along with best dressed prizes.
* There will be a voluntary contribution of £1 for non uniform and £1 for the disco.
* Set up for the event will take place in the P.E hall from 12 noon on the 24th.

S. Doyle is kindly supplying the decorations.

* As we all have other commitments and the event is all afternoon we have arranged to take it in shifts, “Early and Late.”

**Early-** N.Denham, S. Doyle, S. McDonald.

**Late-** A. Smithson, R.Keaney

**All Afternoon-** L. Camfield, M. Thomas.

***If anyone else can help out please let me know as soon as possible.***

Also discussed was;

* Setting up an application process for the staff to request funding from the PTA.
* Looking into the possibility of charitable status through some kind of collaboration with the other PTAs of the Federation, but in a manner where we keep control of our own PTA.

**Treasurer's report**

Current Balance £2,224.34

**Requests for funding**

M. Thomas was contacted by T. Lowe from Secondary department regarding funding for equipment for a sensory room that has been given the go ahead by L. Davis.

M. Thomas read through the proposal, and although in principle the PTA thought this would be a good, large project to fund. It was brought to our attention from V. Elcock that a O.T. would have to be involved to give the green light on what could be used. We were also advised that an O.T. would charge for this service. V. Elcock mentioned that there was a scheduled visit already planned and that she would look into the possibility of asking if they would advise us their fee for an hour, rather than paying a half day rate.

M. Thomas has said she would be willing to come to any meeting that could be arranged to get a better idea of what we could achieve.

R. Harrison also spoke with L. Camfield before the meeting asking if it was possible to gain funding for Christmas reward trips. This still remains undecided by the PTA and will be looked at again in the next meeting.

L. Camfield to ask R. Harrison to write a proposal for this funding for the next meeting.

It was also decided at this point by the PTA to open up an application process for the staff to access for any future funding ideas they may have.

**A O B**

V. Elcock to arrange reminders to go out for the Halloween disco.

**Date and time of next meeting**

Friday 8th November at 9:30am